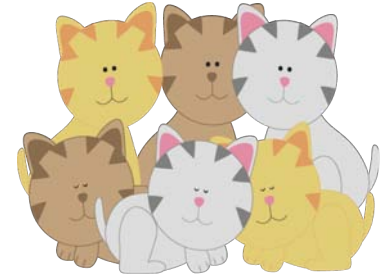


**absent work**

This folder is filled  
with everything  
you missed.



**Absent Work**



**You're back! Purr-fect!**

This folder is filled with everything you missed.

**Absent Work**

**We missed you!**

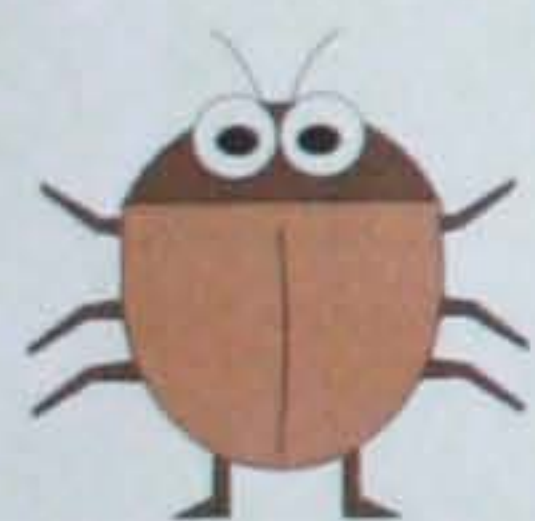


This folder  
is filled with  
everything you  
missed.

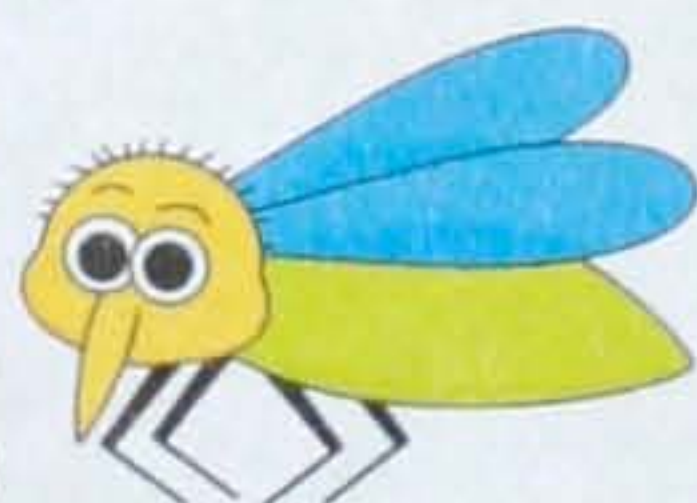
**Get Organized!**  
**4 Absent Work**  
**File Folders**




# Absent Work

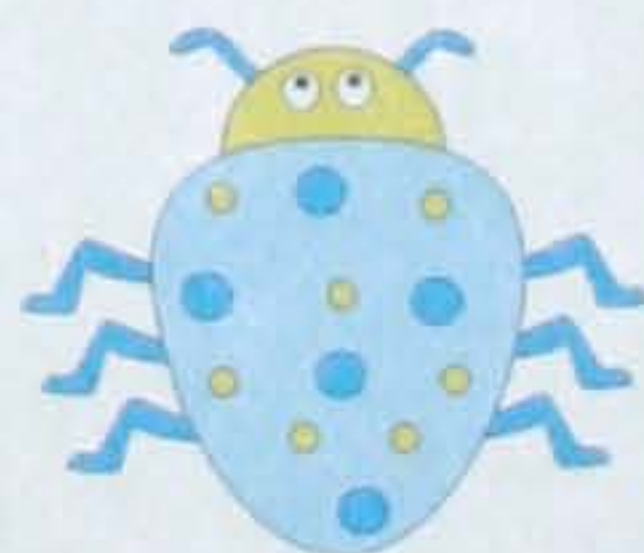


So sorry you had a bug!



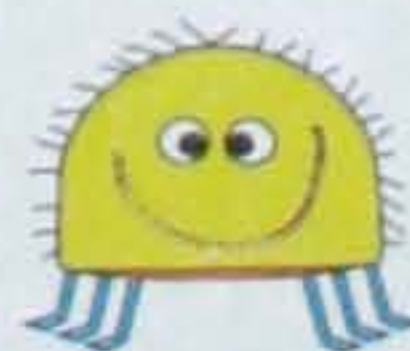
We missed you. 

It bugs us when our classmates are gone!



This folder is filled with everything you missed.

We're so happy that you're back!



Nick  
9/3



## Get Organized With Absent Work File Folders

When I taught 1<sup>st</sup> 2<sup>nd</sup> and 3<sup>rd</sup> grade, keeping track of who was missing what, when students were absent, then finding and collecting those papers for them to do, was time consuming.

I learned early on that I needed a system to expedite things. You will LOVE this idea as it's sooooo easy to implement and such a hassle-free time saver.

I designed cute "*We missed you!*" "*Glad you're back!*" ABSENT file folders. (I've included some non-cutesy options for older students.)

After I took attendance, if a child was absent, I put a sticky note with their name and the date written on it and stuck it to the front of the Absent File Folder and laid it on the top of their desk.

Any time papers were handed out, the child who sat in front of the absent student, would make sure that they put a copy in the Absent Folder. Since my students worked from workbooks each day and then ripped out their assignment to take home, I would open that child's desk, rip out the workbook page and also include those in the folder.

That saved me from having to write out things like: Do workbook pages in such and such etc. Likewise, if I gave

a spelling test, I'd include a blank copy with a make-up date on it that they'd use on that day. If notes were put in folders, or cubbies, to go home in backpacks that day, I made sure they were put in the Absent Folder too.

The folder would remain on their desk until the student came back.

When they returned, the cute clip art acted as a sweet "Welcome back, we missed you note."

Students had been trained to take their work out, put that in their take home folder & then return the Absent Folder to the basket on my desk.

If they were gone the next day, another date would be put on the sticky note and the papers from the day before would be stapled with a due date, and that day's papers would then go on top.

This also made it a breeze for me when a sibling unexpectedly popped in at the end of the day (things are already hectic) to collect work for their brother or sister, or if the office called down at the last minute, that a parent stopped in to pick up work.

No more rushing around looking for "stuff" or trying to remember what I did or passed out, all while trying to get my students ready to go home!



I'd simply take out the contents, add a Xeroxed "Get Well note", which I kept copies of in a file folder under the Absent Folders, and then handed it to their family member.

Because children are gone all the time, I absolutely LOVED this time saver; using it no matter what grade I taught. It's my favorite classroom management tip because it's such a stress-buster.

Even tho' my Y5's and K's did not have to make up work, as did my upper el students, most families still wanted work that they missed, so I kept these types of folders for them too. I simply placed one on the table that they sat at.

Not only didn't parents want their child to "get behind" but I didn't want them to miss out on special projects and activities that we did; especially if we made a keepsake art project. I simply tucked in all of the materials needed for them to make one at home. Parents were very appreciative, especially if their child was not really "sick" but quarantined and bored.

Simply choose the cover that's most appropriate for you, or make an assortment.

I made 7 folders, so that I had plenty. Glue to the front of a file folder, and laminate.



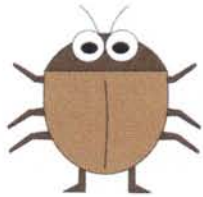
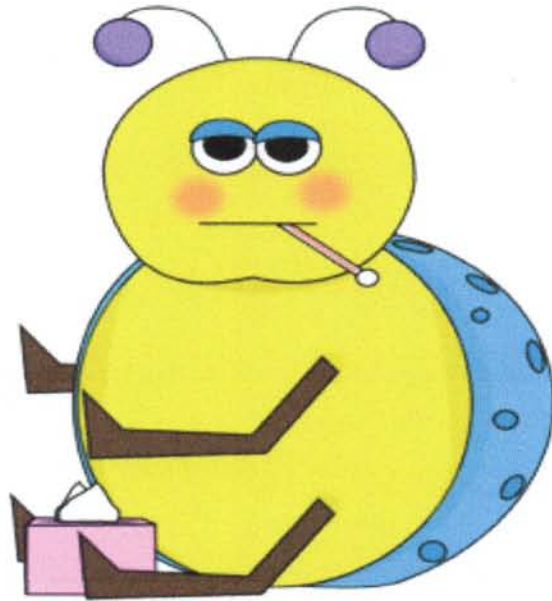
Remember the folder does NOT go home, just the contents.

Keep the folders in a basket on your counter or desk, along with your attendance roster and lesson plans, so that everything's handy.

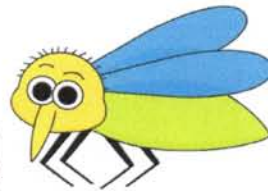
Make sure you have a note about them in your sub folder and explain the process to your students, so they can take charge when you're gone.



# Absent + Work



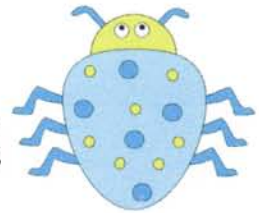
So sorry you had a bug!



We missed you.

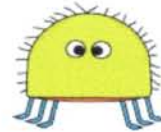


It bugs us when our classmates are gone!



This folder is filled with everything you missed.

We're so happy that you're back!





# Absent Work

We missed you!



This folder  
is filled with  
everything you  
missed.





Did we miss you?  
Dog gone right we did!  
So glad you're back!

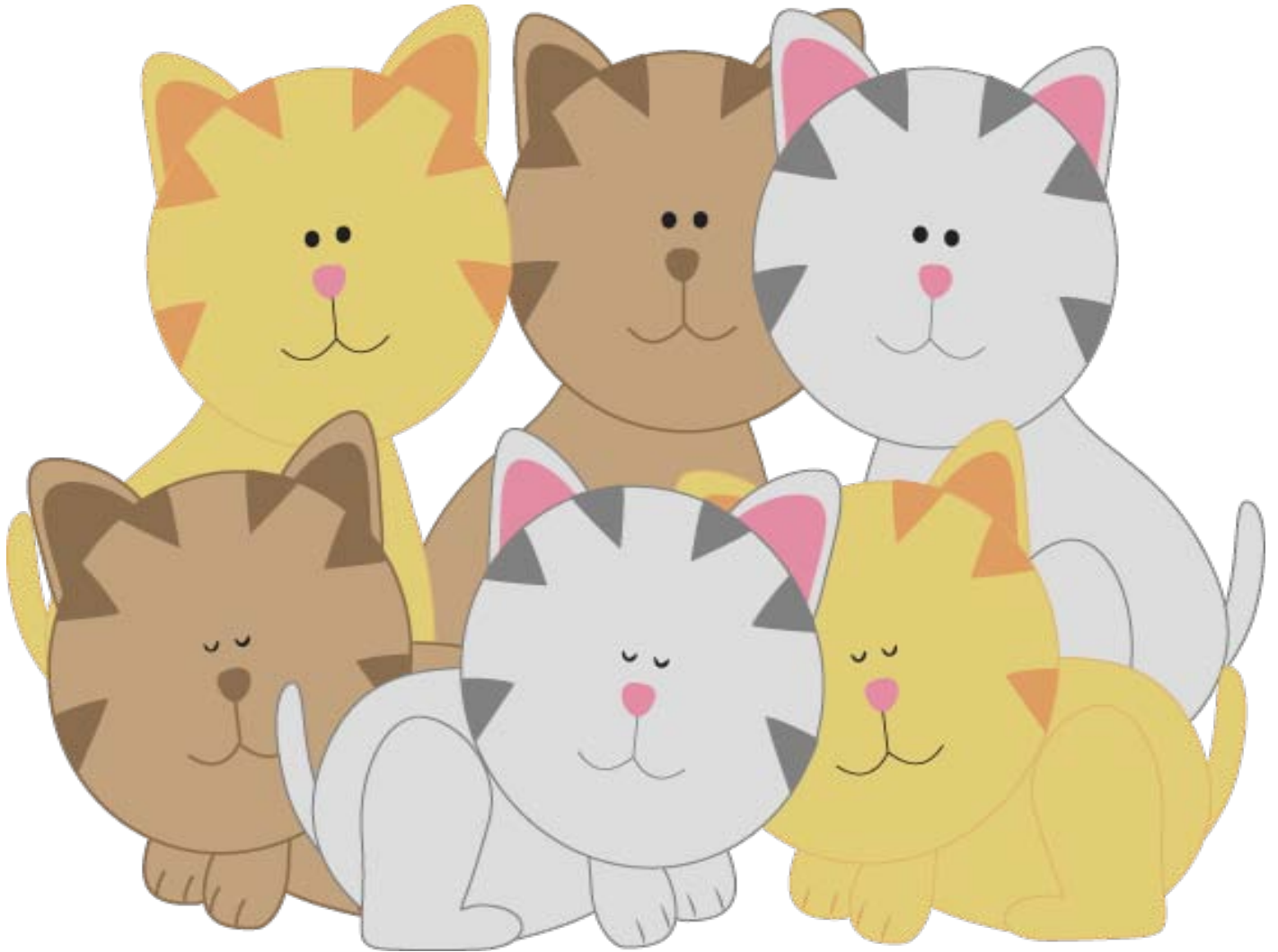
absent WORK

This folder is filled  
with everything  
you missed.





# Absent Work



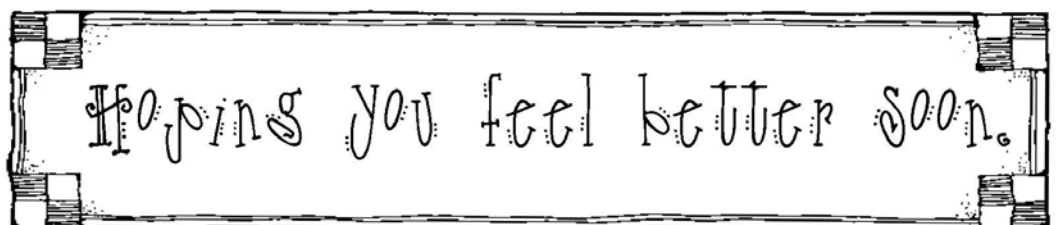
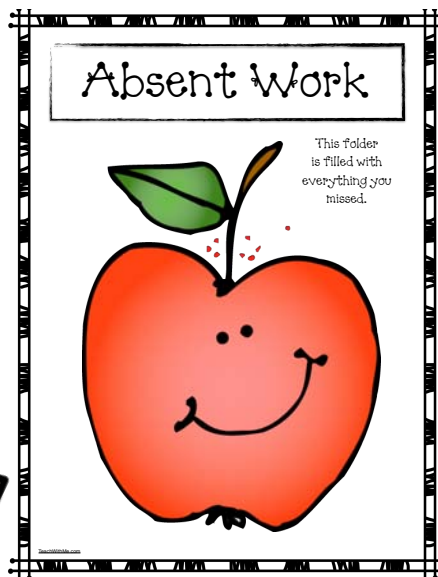
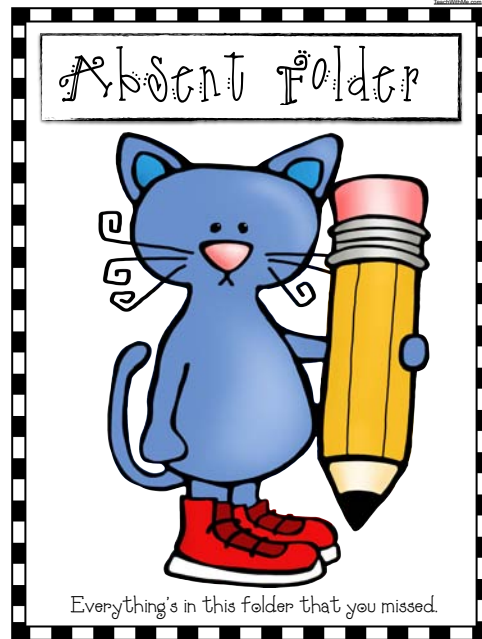
You're back! Purrrrr-fect!

This folder is filled with everything you missed.



# Classroom Management

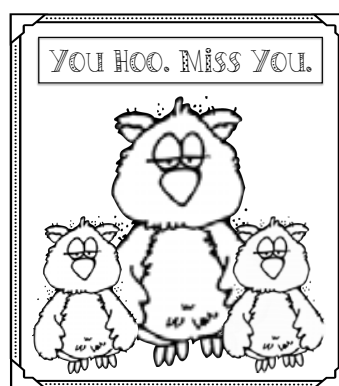
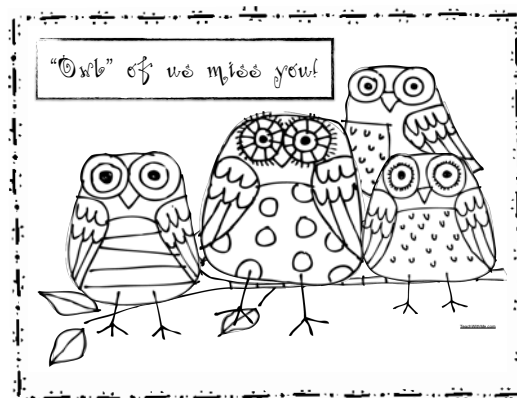
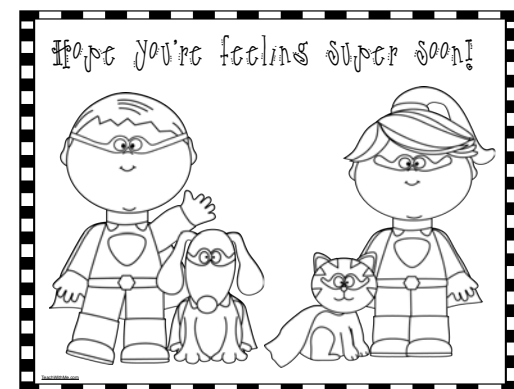
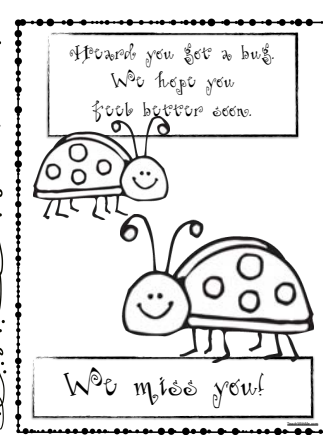
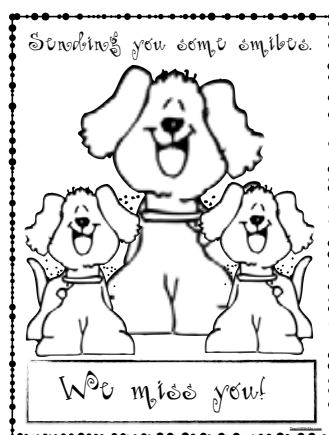
## Absent Folders & Notes



Diane Henderson







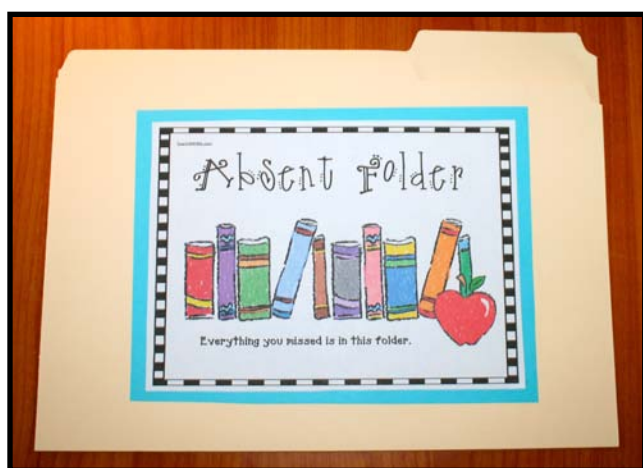
14 notes to send home with "This is what you missed" make up work. Early finishers can color the note, or leave plain for the absent child to color. I've included a full-page size, as well as 2-on-a-page. Choose what works for you, run them off & keep in a folder with the absent file folders.





I keep my absent folders in a labeled wire basket. I've included several label options for you.

I keep the "get well-miss you" notes in a folder in that basket as well. I've included a cover if you want to do this too.



Colorful folders are another option. When I taught AM & PM kinders & had 2 groups of Young Fives every other day, I used 2 different colored folders. (1 for each group.)

Use manila file folders & add a bit of pizzazz by mounting the covers on construction paper to match your classroom color-scheme, or use polka dot or chevron scrapbook paper, to match that decor.

Options for labeling your basket.

Absent Folders

Absent Folders

Absent Folders

Absent Folders

Absent Folders

Cover for your note folder.

Get Well

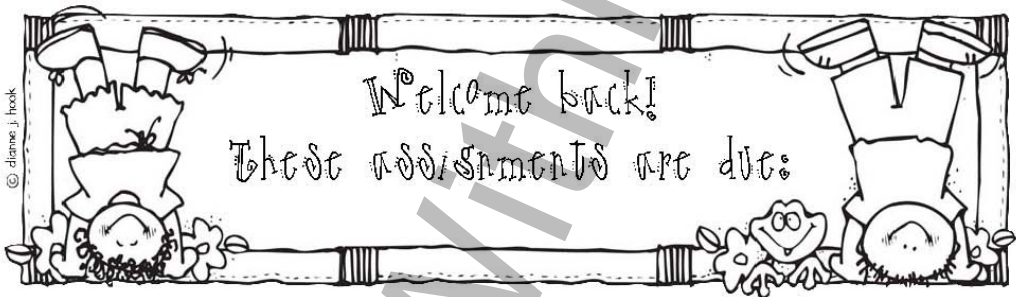
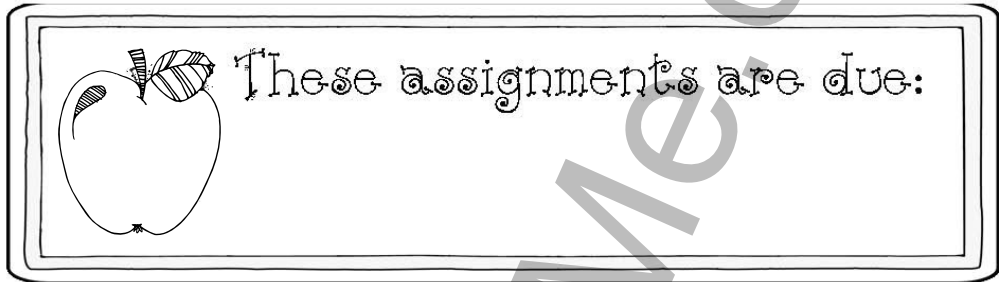
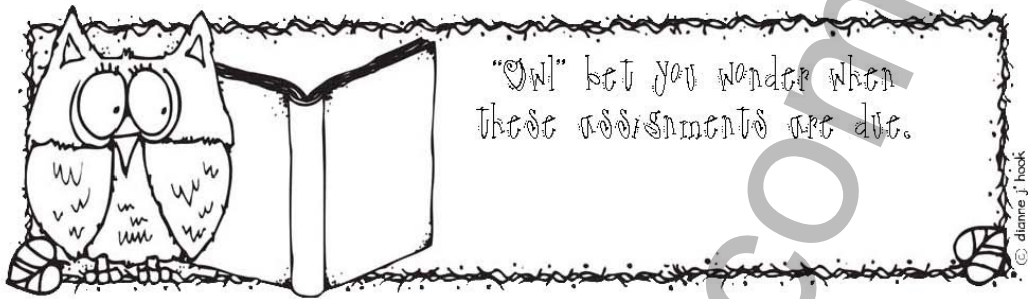
and

We miss you!

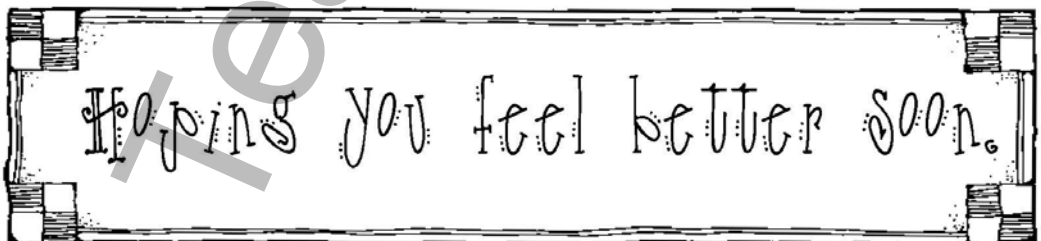
notes to send home.



**Bookmark-size, 4-on-a-page due dates.**

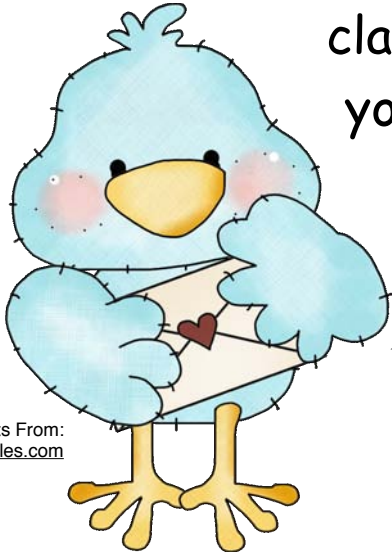


**Bookmark-size, 6-on-a-page notes for older students.**



If you liked this  
classroom management resource  
you may also like these as well.

*Diane*



Tiny Tweets From:  
dollardoodles.com

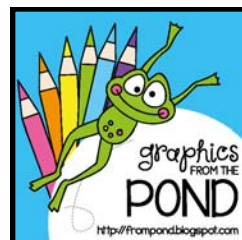
Click on the photo  
to zip on over.





# Credits Credits Credits

Designing stuff for TpT, is extra fun because of the awesome clip art & fonts that I use from these talented artists.







Thank you so much for buying this product.

I truly hope you'll love this item & that it will make your life easier & teaching more fun!

To my loyal followers: I promise to post at least one knock-your-socks-off FREEBIE each month!

Please take a moment to leave feedback to earn valuable points, which equal money for future TPT purchases! Woo hoo.

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Blessings,

*Diane*



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